

# Business Credit Application and Agreement

For immediate processing, please fax completed form to: **(812) 285-5407**

Salesperson: \_\_\_\_\_

Please mail original signed forms to: **P.O. Box 365  
Jeffersonville, IN 47130  
ATTN: Paula**

Credit Line Requested: \_\_\_\_\_

**PLEASE PRINT OR TYPE**

## About Your Business

Legal Name of Business: \_\_\_\_\_

Trade Name (DBA): \_\_\_\_\_

Legal Configuration:  Proprietorship  LLC  Partnership  Corporation

Physical Address: \_\_\_\_\_ Billing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Accts Payable Contact: \_\_\_\_\_

Business Fax: \_\_\_\_\_ Manager: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Authorized Buyers: \_\_\_\_\_

Purchase Order Required?  Yes  No

Tax Exempt?  Yes  No Dun & Bradstreet No.: \_\_\_\_\_

**If tax exempt, attach a copy of your exemption certificate.  
Without the certificate, we are required to charge sales tax.**

## Business Executives

Proprietorships: List the owner's name, complete home address, phone number, and Social Security Number.

Partnerships: List all partners' names, complete home addresses, phone numbers, and Social Security Numbers.

Corporations: List all corporate officers' names, titles, complete home addresses, and phone numbers.

Name	Address	Phone	SSN
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Banking Information

Bank Name: \_\_\_\_\_ Bank Representative: \_\_\_\_\_

Bank Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Account Type:  Checking  Savings  Loan

Signature of authorized agent granting us permission to contact your bank: \_\_\_\_\_

## Trade References

Name	Address	City State Zip	Phone or Fax
_____	_____	_____	_____
_____	_____	_____	_____

Have you given any of the above a personal guarantee?  Yes  No Whom? \_\_\_\_\_

Are you leasing or buying the building in which you are located?  Yes  No Monthly Payment: \_\_\_\_\_

Name and phone number of landlord or mortgagee: \_\_\_\_\_

# Business Credit Application and Agreement

## Terms and Conditions

In the event credit is extended and this application is accepted by seller, applicant agrees as follows:

1. Applicant agrees to make payments of all invoices per the terms of **1<sup>st</sup> 10<sup>th</sup> Prox**, unless otherwise stated on the face of the invoice, to the seller's address and on any balances outstanding from time to time; and in the event of a default of timely payment by the applicant, to pay the outstanding principal balance plus accrued interest and expenses on demand as follows:
  - A. To pay interest on any unpaid balance not paid within the time provided by the invoice at the rate of **1.5** percent per month or maximum rate permitted by law.
  - B. In the event of default in the acceptance of goods or services ordered, or in the payment for goods or services received, to pay all costs and expenses, including reasonable attorney's fees, incurred in remedying the default or the enforcement of any rights possessed by the seller and that any actions for collections may be brought in the court of the seller.

## Owners, Partners, or Corporate Officers must sign below:

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Required)

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**\*\*\* EACH COMPANY SHOULD BE PAID ON SEPARATE CHECKS \*\*\***

**If you have any questions or need a copy of an IRS Form W-9, please contact our corporate offices at (812) 285-5400.**

The undersigned individual, who is either a principal of the credit applicant or a sole proprietorship of the credit applicant, recognizing that his or her individual credit history may be a factor in the evaluation of the credit history of the applicant, hereby consents to and authorizes the use of a consumer credit report on the undersigned by the above named business credit grantor, from time to time as may be needed, in the credit evaluation process.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

---

## Personal Guarantee

In consideration of the seller extending credit to \_\_\_\_\_ (hereinafter referred to as the "company"), we the undersigned, absolutely and unconditionally personally guarantee the full and punctual payment of any obligation of the company and we hereby bind ourselves to pay you on demand any sum, including all costs of collection and reasonable attorney's fees, which may become due to you by the company whenever the company shall fail to pay the same. It is understood that this guaranty shall be a continuing and irrevocable guaranty and indemnity for such indebtedness of the company. We do hereby waive notice of demand, protest or default, and consent to any modification or renewal of the credit agreement hereby guaranteed. This guaranty shall be binding on guarantor's heirs, personal representatives, successors and assigns, and shall inure to the benefit of the seller, its successors and assigns. Date \_\_\_\_\_. Each guarantor also hereby waives any claim, right or remedy which such guarantor may now have or hereafter acquired against the (debtor)...or any security with (creditor) now has or hereafter acquired, whether or not such claim, right or remedy arises in equity, under contract, by statue, under common law or otherwise. The undersigned personal guarantor, recognizing that his or her individual credit his-tory may be a necessary factor in the evaluation of this personal guarantee, hereby consents to and authorizes the use of a consumer credit report on the undersigned, by the above named business credit grantor, from time to time as may be needed, in the credit evaluation process.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Printer Name: \_\_\_\_\_ Signature: \_\_\_\_\_